



**MAMMOTH LAKES FIRE PROTECTION
DISTRICT
3150 MAIN STREET
MAMMOTH LAKES, CA 93546**

**BOARD OF FIRE COMMISSIONERS
MEETING MINUTES
SEPTEMBER 15, 2008**

- 1) CALL TO ORDER AND ROLL CALL – *The meeting was called to order at 14:07. All commissioners were present: Tony Colasardo, Rick Terrell, Richard Good, Richard Blanco, and Jeff Boucher. Mammoth Lakes Fire Protection District personnel present: Fire Chief Brent Harper and Admin Aid Jody Holl*
- 2) APPROVAL OF MINUTES – *The August 19, 2008 meeting minutes were motioned for approval by Commissioner Blanco and seconded by Commissioner Boucher. All in favor.*
- 3) SPECIAL PRESENTATIONS - *None*
- 4) PUBLIC COMMENT - *None*
- 5) CONSENT AGENDA - *None*
- 6) OLD BUSINESS
 - a) Final consideration of two Ordinances
 - i) Purchasing – *In agenda packet pages 8–18. Ordinance 08-04 Purchasing and Contracting Procedures is not yet complete. MLFPD Lawyer Bill Ross needs to answer a few outstanding questions before the ordinance can be signed and adopted.*
 - ii) Defensible space, with associated fines – *Agenda packet pages 20-22. Ordinance 08-03 adopting measures that will retard the rate of spread and reduce the intensity of fire that threatens to destroy. The paragraph referring to the use of fire resistant tarps has been added to the ordinance. Also under section 2 violations, paragraph (e) referring to the challenge of a citation, has been added. It is The Boards’ and Chief Harper’s wish to delay adopting the ordinance until the October meeting, this will give the public more time to become aware of the ordinance.*
- 7) NEW BUSINESS
 - i) MOU with MLTPA – *A copy of the MOU is included in the agenda packet pages 24-27. It does not bind MLFPD in anyway. The purpose of the MOU is to provide a cooperative framework and a collaborative planning process with the Mammoth Lakes Trails and Public Access committee.*

8) BUDGET

- a) *Current Budget - Pages 3-7 in the agenda packet. Page 3 shows our year end projection to be \$4,119,519. On page 5 the Budget vs. Actual year to date, the “wages overtime” account is high. Chief Harper included overtime with regular wages when he created the 08/09 budget, so these 2 categories should balance each other out over time. The “maintenance and equipment” account is high, much of our equipment has been repaired and now engine 3331 is in need of a major repair with an estimated cost of \$15,000. We will probably need to transfer money to this category at the 6 month budget update.*

9) REPORTS, REQUESTS, AND COMMUNICATIONS FOR BOARD REVIEW, DISCUSSION AND ACTION - *None*

10) DISTRICT CHIEF COMMENTS

- a) *Chief’s conference – Chief Harper will attend the California Fire Chiefs Association annual conference September 29-October 1, 2008 in Riverside.*
- b) *SNC Conference – Chief Harper will attend portions of the Sierra Nevada Conservancy conference being held here in Mammoth October 3 and 4, 2008.*
- c) *Truck update – Our new ladder truck is on the production line. We have not received the final drawings yet. Golden State Fire Apparatus the go between company for us and Pierce Mfg. still need answers from us on the throttle control and pump panel. Delivery is set for November.*

11) BOARD MEMBER COMMENTS

- a) *Upcoming elections of members – Commissioners up for re-election are: Tony Colasardo, Rick Terrell, and Jeff Boucher. They have filed their Declaration of Candidacy with Mono County. If there are no other applicants, their names will not appear on the November ballot and the position will default to them.*
- b) *Commissioner Blanco had just returned from attending the State Fire Board meeting and the FDAC (Fire District’s Association of Calif.) meeting in Sacramento. The State Fire Board discussed the budget and at this time the State does not intend to cut Fire District funds. Richard also asked when the bay roll up door will be repaired; it has been more than 2 months since it was damaged. Chief Harper said the panel had to be special ordered and shipped from the southern United States. The door should be repaired by the end of October.*

12) LEGAL COUNSEL COMMENTS - *None*

13) ANNOUNCEMENTS - *None*

14) ADMINISTRATIVE DUTIES – *Jody had checks to be signed and needed money transferred from our LAIF account to our Union Bank account. She informed the Commissioners that in October we will have our bi-annual lease payment for Station 1 due, \$174,020.00*

15) ADJOURNEMENT/SET NEXT MEETING DATE – *The meeting was motioned for adjournment at 15:00 by Commissioner Terrell, seconded by Commissioner Blanco. All in Favor. October’s meeting was set for Tuesday, October 21, 2008, 14:00, at Station 1.*

Approved:

Chairman Tony Colasardo

Date

Vice Chairman Rick Terrell

Date