



**MAMMOTH LAKES FIRE PROTECTION DISTRICT
3150 MAIN STREET
MAMMOTH LAKES, CA 93546**

**BOARD OF FIRE COMMISSIONERS
MEETING MINUTES**

April 15, 2008

- 1) CALL TO ORDER AND ROLL CALL – *The meeting was called to order at 14:07. Commissioners present were: Tony Colasardo, Rick Terrell, Richard Good, Richard Blanco, and Jeff Boucher. Mammoth Lakes Fire Protection District personnel present: Fire Chief Brent Harper and Administrative Aid Jody Holl*
- 2) APPROVAL OF MINUTES – *The March 11, 2008 meeting minutes were approved by Commissioner Boucher, seconded by Commissioner Good, all in favor.*
- 3) SPECIAL PRESENTATIONS
 - a) Swearing in of new commissioner, Jeff Boucher – *Newly appointed Commissioner Jeff Boucher was sworn in by Chairman Tony Colasardo. Jeff is filling the vacancy that was created when Commissioner Newgard retired.*
- 4) PUBLIC COMMENT
- 5) CONSENT AGENDA
- 6) OLD BUSINESS
- 7) NEW BUSINESS
 - A. Updates to Personnel Manual – *Chapter 4, Compensation and Hours, section 410 of the Mammoth Lakes Fire Protection District Personnel Rules and Regulations was amended to include a new 56 hour work week schedule that the 24 hour shift assignments will be on, beginning June 1, 2008. Rick Terrell motioned to approve the changes, Jeff Boucher seconded the motion, all in favor.*
 - B. Upgrade Administrative Assistant by 5% - *The Chief requested a 5% increase in pay for Jody. She has taken on more responsibility including payroll and benefits. Richard Good motioned to approve, Rick Terrell seconded the motion, all in favor. The salaried increase will take effect as of April 1, 2008*
- 8) BUDGET
 - a) Budget Update – *Publications is over budget due to the 2008 Fire Academy recruiting advertisements being charged to this account. Clothing budget is high because we loaned*

MLPD \$5,000 for new honor guard uniforms. They will repay the loan July 1, 2008. Our ending balance for this fiscal year should come in at \$2,502,051.42

- b) *Utility costs – This month’s propane bill decreased by 22%. Our electric bill still tends to be about \$1,300 per month peaking at \$1,500 in December.*
- c) *Start 2009 Budget Workshop – The first draft of the 2008/2009 budget was presented*

9) **REPORTS, REQUESTS, AND COMMUNICATIONS FOR BOARD REVIEW, DISCUSSION AND ACTION**

10) **DISTRICT CHIEF COMMENTS**

- a) *Update on SNC Grant and Fuels Project – We did not get the SNC \$317,000 grant. Chief Harper went to the SNC meeting at Bass Lake to request a Strategic Opportunity Grant. MLFPD should be getting two of these grants, in the amount of \$100,000 each. The fuels project is budgeted for \$193,070 this includes the crews wages, a new chipper and truck. The Cal Fire Conservation Crew only charges us \$160.00 per day for labor of the inmates.*
- b) *Update on Captain and Engineer Testing – The interviews and exams are almost complete. An announcement will be made on Thursday, April 24th on who the new positions will go to.*
- c) *Update on recruit academy – Losing a lot of the new recruits. We started at 22 and are now at 14. May look at changing the starting date for the academy to spring or summer.*
- d) *MLFD contingent to funeral - Bill Anderson, Brett Reed, and Erin Larrison went to Los Angeles to participate in the memorial for the L.A. City Fireman that died in the line of duty.*
- e) *Part-time personnel with more than 1000 hours – We have 2 firefighters that have acquired more than 1,000 hours within a fiscal year. They will be enrolled into the PERS retirement system. (note: one of the firefighters, Gilbert Lucero, has been hired full-time)*

11) **BOARD MEMBER COMMENTS – The Board would like to look into Health Insurance options outside of CalPERS.**

12) **LEGAL COUNSEL COMMENTS**

13) **ANNOUNCEMENTS**

14) **ADJOURNEMENT/SET NEXT MEETING DATE – The meeting was adjourned 15:45. The next meeting was set for Tuesday, May 20, 2008 at Fire Station #1**

Approved:

Chairman Tony Colasardo

Date

Vice Chairman Rick Terrell

Date